

MINUTES

July 13, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 13th day of July, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice-Chairman
George Skinner, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, David Tinsley, Joe Lester, Melinda Duke, Peggy Laizure, James Tyree, Dan Cary, Denise Ellison and Anette Pretty.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 6, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner to accept the bids and to table the awarding and/or rejecting of County Bid #SHE-1427 – One-Year (1) Non-Encumbered Contract for the purchase of one (1) or more, Program/Lease Return/Rental Vehicles for the Cleveland County Sheriff's Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including twelve (12) months, with the option to re-new up to three (3) years on an annual basis.

The vote was: George Skinner, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY		
List of Individual Bidders		
	Bill Knightford Fleet Center	
BID: #SHE-1427		Awarded To:
DEPT: Sheriff's Office		Tabled on 7-13-09
DATE OPENED: 7-13-09		
List of Individual Items		
One-Year (1) Non-Encumbered Contract for the purchase		
of one (1) or more, Program/Lease Return/Rental Vehicles		
for the Cleveland County Sheriff's Office.		
This agreement shall be in effect for one (1) year,		
commencing from the bid award date through and		
including 12 months, with the option to re-new up to		
three (3) years on an annual basis.		
BID AMOUNT:	_____	
Indicate Above / At / Below (NADA Loan Value):	Above	
	Current production as listed in NADA 2008 Models plus mileage	
	- Ford Focus: Loan Plus \$6850.00	
	- Ford Fusion or Lincoln Mercury Equivalent: Loan Plus \$4850.00	
	- Ford Taurus or Lincoln Mercury Equivalent: Loan Plus \$6150.00	
	-Ford Crown Victoria or Lincoln Mercury Equivalent: Loan Plus \$4250.00	
	-Ford Escape or Edge or Lincoln Mercury Equivalent: Loan Plus \$6650.00	
	-Ford Explorer or Expedition or Lincoln Mercury Equivalent: Loan Plus \$4650.00	
	-Ford Ranger: Loan Plus \$4850.00	
	-Ford F Series Trucks: Loan Plus \$4250.00	
Exceptions:	_____	
Contact Information:		
Name:	Greg Herring	
Title:	Fleet Manager	
Address:	9607 S. Memorial Drive Tulsa, OK 74133	
Telephone:	918-526-2392	
Fax:	918-526-2393	
NON-COLLISION AFFIDAVIT:	YES	

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to table the awarding and/or rejecting of County Bid #SHE-1418 – One-Year (1) Non-Encumbered Contract to provide Commissary Services for the Cleveland County Sheriff's Office. Agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to three (3) years on an annual basis.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Upon the request of David Batton, Assistant District Attorney, George Skinner moved, seconded by Rusty Sullivan, to table the discussion, consideration, and/or action to approve the Interlocal Agreement between the Board of County Commissioners and Greg Mashburn, District Attorney, for District Attorney District #21, for aid in payment of costs for legal advice and/or representation for County Officers by the Civil Division of the District Attorney's Office from July 1, 2009 thru June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Upon the request of David Batton, Assistant District Attorney, Rod Cleveland moved, seconded by Rusty Sullivan, to table the discussion, consideration, and/or action regarding a proposal from the City of Norman about converting parking meters to increase parking time from one hour to two hours.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Upon the request of David Batton, Assistant District Attorney, Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration, and/or action as whether to approve an agreement with York International Corporation for the transfer of three tracts of land to the Cleveland County in conjunction with the proposed realignment of Franklin Road during construction of the Cleveland County jail and allowing an easement for York Corp. signage.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Copier Maintenance Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. The Contract will be in effect from July 1, 2009 through June 30, 2010 for the following copiers:

- a. 1 each – Sharp Copier, model #AR-168D, S/N #75030051
\$25.00 per month for 1,000 black and white copies and \$.0095 for any additional copies.
- b. 2 each – Sharp Copiers, model #AR-M355NA, S/N #55019701 and #55019661, monthly copy charge \$.0095 per copy.
- c. 1 each – Sharp Copier, model #MX-M350N, S/N # unknown, monthly copy charge \$.0095 per copy.
- d. 1 each - Sharp Copier, model #AR-M257, S/N #75050579, monthly copy charge \$.0075 per copy.
- e. 1 each – Sharp Copier, model #MX-M450N, S/N # unknown, monthly copy charge \$.0075 per copy.
- f. 1 each – Sharp Copier, model #MX-M550N, S/N #75001158, monthly copy charge \$.0075 per copy.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Equipment Lease Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. for two (2) copiers; Sharp, model #MX-M450N and Sharp, model #MX-M350N. Lease Agreement is \$321.30 per month and begins from delivery of equipment through twelve months (12) with the option to renew for four (4) years per State Contract #SW70171-0-1439.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution authorizing the Board of County Commissioners of Cleveland County to execute a certain Project Agreement for Federal-Aid Project, and to take action on the Project Agreement for Project #STP-STIM(302)AG, State Project #26730(04) the resurfacing of Etowah Road from 108th to 180th.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution/Ordinance of the Commissioners of Cleveland County establishing the 911 emergency telephone fee rate for calendar year 2010, pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, Section 2811 et seq.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the County Road Machinery and Equipment Revolving Fund Lease Renewal between the Board of County Commissioners and Oklahoma Department of Transportation, Agreement #141034 and #142035. The Contract will begin July 1, 2009 through June 30, 2010 for the following:

- a. 1 each – 2004 Cat D6NDSXL, \$1,716.66 per month for the District #1 County Commissioner.
- b. 1 each – 2004 Rosco SPRH-H9010, \$1,103.57 per month for the District #2 County Commissioners.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Solid Waste Collection and Disposal Agreement between Cleveland County District #3 and Waste Disposal Services, Inc. for the monthly service charge of \$90.00. The Contract will begin July 1, 2009 through June 30, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract for Services between the Cleveland County Board of County Commissioners and the Women's Resource Center to assist in providing temporary shelter and support to women and children in the amount of \$25,000.00. The Contract will be in effect from July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution that will serve as an agreement between the Cleveland County Board of County Commissioners and Central Oklahoma Community Action Agency, the purpose of such agreement is to acknowledge continued support between these two organizations as they serve the needy citizens of Cleveland County in the amount of \$10,000.00 (\$833.33 per month), for the Fiscal Year beginning July 1st, 2009 and ending June 30th, 2010. Aid is to include, but not limited to, the County Indigent Burial Program as well as for any other emergencies provided by law.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Cleveland County Sheriff's Office and the Moore-Norman Technology Center School District #17 to provide one certified uniformed deputy per specified shifts. The term of the contract will commence on July 1, 2009 and will terminate on June 30, 2010 for the annual amount of \$98,730.00. Per Title 74, O.S. (1991) § 1008 and Title 74, O.S. (1991) § 360.19. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Sheriff's Office and the Norman Public School District ISD-29 to provide two certified uniformed deputies to perform services at the Dimension Academy Campus locations. Contract for one deputy will be for the period July 1, 2009 through June 30, 2010 for a total of \$48,397.75 and the contract for the second deputy will be from August 1, 2009, through June 30, 2010 for a total of \$40,331.46. Per Title 74, O.S. (1991) § 1008 and Title 74, O.S. (1991) § 360.19.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the invoice received from Pottawatomie County Public Safety Center (PCPSCT) for housing inmates for the month of June, 2009 in the amount of \$19,520.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Copier Maintenance Agreement between the Cleveland County Emergency Management and Sooner Copy Machines, Inc. for a Ricoh #AF-350 in the amount of \$200.00 and copy charge of .01¢ after 20,000 allowable copies. The Contract will be in effect from July 1, 2009 through June 30, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(Clerk’s Note: The \$200.00 charge is for the whole year plus copy charges.)

George Skinner moved, seconded by Rusty Sullivan, to approve Renewal of the Maintenance Agreement between County Treasurer and Travis Voice & Data for Olympus PC Transcribing Kit at \$95.00 and the Olympus Digital Portable Recorder at \$95.00. Total Annual Maintenance \$190.00 beginning July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the June, 2009 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Rhonda Hall, Court Clerk
- c. Paula Roberts, Election Board Secretary
- d. Shari Kinney, County Health Department
- e. Joe Lester, County Sheriff (Service Fees)

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 300,986.04
T1C	\$ 3,635.03
T2A	\$ 1,522,697.54
T2B	\$ 49,511.40
<u>T3</u>	<u>\$ 1,811,371.31</u>
Total Unrestricted	\$ 3,688,201.32

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. Highway Fund
 - 10-0616 – T2A Cusack Equipment Company \$ 1,000.00
 - 10-0617 – T2A P & K Equipment, Inc. 1,500.00
 - 10-0636 – T2A Cummins Southern Plains, Inc. 500.00
 - 10-0659 – T2A EVCO Service Company, Inc. 15,000.00
 - 10-0672 – T2A Bruckner’s Truck Sales, Inc. 1,500.00

- b. Health Department
 - 10-0594 – MD2 Lasher Home Comfort Systems \$2,000.00

- c. County Assessor Re-Val
 - 10-0664 – HR2 A.T.&T. Mobility \$4,000.00

- d. District Attorney Drug Court Revolving Fund (Adult)
 - 10-0678 – CFDCRE(A)2 A.T.&T. Mobility \$2,700.00
 - 10-0679 - CFDCRE(A)2 Copelin’s Office Center 1,000.00
 - 10-0680 - CFDCRE(A)2 Innovative Solutions, LLC 3,000.00

- e. Fair Board
 - 10-0652 – FF2 Automatic Fire Control, Inc. \$ 1,000.00
 - 10-0653 – FF2 Paradise Equipment Services 1,000.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | | |
|------------------|---------------|----------------|
| 09-0047 – H2 | 09-0062 – T2A | 09-5674 – T2A |
| 09-0125 – SP2 | 09-0227 – T2A | 09-6013 – T2A |
| 09-0130 – SP2 | 09-0243 – T2A | 09-6134 – T2A |
| 09-0137 – SP2 | 09-0244 – T2A | |
| 09-0152 – SP2 | 09-0251 – T2A | 09-0133 – MD2 |
| 09-0287 – SM2 | 09-0264 – T2A | 09-0134 – MD2 |
| 09-0321 – C2 | 09-0265 – T2A | 09-0161 – MD2 |
| 09-0330 – SM2 | 09-0971 – T2A | 09-0195 – MD2 |
| 09-0341 – SM2 | 09-1297 – T2A | 09-1945– MD2 |
| 09-0344 – SM2 | 09-2549 – T2A | 09-2374 – MD2 |
| 09-0356 – SM2 | 09-2555 – T2A | 09-3237 – MD2 |
| 09-0359 – SM2 | 09-2597– T2A | 09-3239– MD2 |
| 09-0364 – SM2 | 09-2681 – T2A | 09-3338 – MD1C |
| 09-0366 – SM2 | 09-2789 – T2A | 09-3339 – MD1C |
| 09-0382 – SM2 | 09-3785 – T2A | 09-3341 – MD1C |
| 09-0720 – R3BS2A | 09-3830 – T2A | 09-3342 – MD1C |
| 09-2908 – SM2 | 09-3831 – T2A | 09-3343 – MD1C |
| 09-3100 – SL2 | 09-4156 – T2A | 09-3344 – MD1C |
| 09-3435 – E2 | 09-4157 – T2A | 09-3345 – MD1C |
| 09-3523 – SM2 | 09-4230 – T2A | 09-3349 – MD1C |

09-4216 – B2A-100	09-4232 – T2A	09-3353 – MD1C
09-4311 – B2A-300	09-4276 – T2A	09-3354 – MD1C
09-4573 – B2A-100	09-4378 – T2A	09-3355 – MD1C
09-5184 – SM2	09-4603 – T2A	09-3357 – MD1C
09-5886 – B2B-300	09-4642 – T2A	09-3851 – MD2
09-6016 – B2B-300	09-4668 – T2A	09-4016 – MD2
09-6017 – B2A-300	09-4838 – T2A	09-4266 – MD1C
09-4848 – CFBJ2-300	09-5144 – T2A	09-4610 – MD2
	09-5201 – T2A	09-5060 – MD2
09-0018 – CFFP2	09-5309 – T2A	09-5238 – MD2
	09-5654 – T2A	09-5257 – MD2
09-0176 – FF2		09-5351 – MD2
09-0181 – FF2	09-3289 – FF2	09-4720 – FF2
09-0182 – FF2	09-3763 – FF2	09-4773 – FF2
09-0816 – FF2	09-3770 – FF2	09-5245 – FF2

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 09/10

a. General Fund	\$ 104,644.07
b. Highway Fund	5,041.28
c. Health Fund	1,285.25
d. Sheriff Service Fee Fund	4,000.00
e. Sheriff Commissary Fund	353.98
f. Fair Board Fund	5,007.50

FY 08/09

a. General Fund	\$ 106,468.99
b. Highway Fund	36,839.74
c. Health Fund	11,791.42
d. Sheriff Service Fee Fund	45,833.33
e. Sheriff Revolving Fund	120.25
f. Sheriff Jail Fund	37.53
g. County Clerk Preservation Fund	6,600.00
h. Fair Board Fund	2,184.25

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Cleveland called for the discussion, consideration, and/or action pursuant to Title 57 § 1, to have the Board of County Commissioners recess the meeting of Monday, July 13, 2009, to reconvene for an inspection at the Cleveland County Jail as required by statute and to reconvene pursuant to Title 25 § 311 (A) (10).

Rusty Sullivan moved, seconded by George Skinner, to recess the meeting for the inspection of the County Jail.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

(Clerk's Note: Meeting was recessed at 9:34 a.m., those present during the inspection were Joe Lester, Rod Cleveland, Rusty Sullivan, George Skinner, David Batton and Tammy Howard.)

George Skinner moved, seconded by Rusty Sullivan, to reconvene the Commissioner's Meeting back in the Commissioner's Meeting Room 240.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

(Clerk's Note: Meeting was reconvened at 10:07 a.m.)

David Batton, Assistant District Attorney, stated that no decisions were reached and no votes were taken during the inspection.

Rusty Sullivan stated he had done a couple of inspections last year and complimented Joe Lester and his staff on how great the jail looked in spite of being overcrowded.

George Skinner affirmed Mr. Sullivan's statement and said he also did a walk through last year.

Rod Cleveland also agreed with Mr. Sullivan and Mr. Skinner's statements. Mr. Cleveland thanked Mr. Lester for taking the time to conduct the Jail Inspection.

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 7-10-09 @ 8:32 a.m.)